Application Fee

The MACC has an option to pay online for the non-refundable application fee. We **highly recommend** paying by credit rather than sending a check.

A $50.00 (note: $25.00 grant application fee for New Leaders) non-refundable application fee is required before submitting your application. You will click on the link that sends you to the online payment page ([https://medc.cventevents.com/FY23MACC](https://medc.cventevents.com/FY23MACC)). After completing the payment you’ll receive a confirmation number, and a confirmation email will be sent to your email. The confirmation number is required in SmartSimple on the “Application Fee” tab.

1. Below is the first screen you’ll see click “Register Now” at the top or bottom of page.

![Register Now Screen](image)

2. Enter first and last name, email address, work phone, and company then click “Next”.

![Primary Contact Information Screen](image)
3. Select the grant program(s) that you are submitting an application for in SmartSimple. Please note that you can make one payment for multiple grant applications. Then click “Next”.

4. This screen is a registration summary of the information just entered from the previous screen. If all the information is correct, click “Next”.

**Michigan Arts & Culture Council FY23 Grant Application Fee**

**Registration Summary**

Take a moment to review your registration before continuing.

**Adam Wheater**  
wheater@michigan.org
622  
Work Phone 517-881-7272  
Company/Organization MACC

**Agenda**

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Item</td>
<td>$0.00</td>
</tr>
<tr>
<td>Session</td>
<td></td>
</tr>
<tr>
<td>Capital Improvement</td>
<td>$50.00</td>
</tr>
<tr>
<td>New Leaders</td>
<td>$25.00</td>
</tr>
<tr>
<td>Operational Support</td>
<td>$50.00</td>
</tr>
<tr>
<td>Operational Support Extended Track</td>
<td>$50.00</td>
</tr>
<tr>
<td>Services to the Field</td>
<td>$50.00</td>
</tr>
<tr>
<td>Regional Re-Granting Services</td>
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</tr>
<tr>
<td>Project Support</td>
<td>$50.00</td>
</tr>
<tr>
<td>Arts in Education</td>
<td>$50.00</td>
</tr>
</tbody>
</table>

**Previous**  
**Cancel**  
**Next**
5. On this page you’ll select and enter payment method. If you select “Credit Card” (highly recommended) the payment information will drop down. Enter your credit card information then click “Submit”.

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**Michigan Arts & Culture Council FY23 Grant Application Fee**

**Order Summary**
Review your order information and submit your payment.

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Session</td>
<td>$25.00</td>
</tr>
<tr>
<td>New Leaders</td>
<td>$50.00</td>
</tr>
<tr>
<td>Capital Improvement</td>
<td>$50.00</td>
</tr>
<tr>
<td>Operational Support</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal $125.00
Order Total $125.00

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**Payment**

*Select Payment Method*

- Credit Card
- Pay by Check

**Total Due $125.00**

- Credit Card Number
- Expiration Data
- CVV

- Name on Card

- Country/Region
  Select country/region

- Address 1

- Address 2

- Address 3

- City
  Select/Province

- ZIP/Postal Code
6. If you select the “Check” option, then just click “Submit.” No additional information is needed. All checks need to be made payable to the “State of Michigan” and sent to the following address:

Michigan Arts & Culture Council  
Attn: Adam Wheater  
300 N. Washington Square  
Lansing, MI 48913

7. Once you click “Submit” you will be directed to the “Confirmation” page.
8. You will also receive a confirmation email with the confirmation number (Please check your junk/spam folder if it’s not in your inbox). You will need to copy the “Confirmation Number”. This confirmation number is required to submit your grant application in SmartSimple. In SmartSimple you will paste the confirmation number in the confirmation code box.

Once the confirmation code is pasted in the box, click “Save Draft”. If the application is complete you can hit “Submit”. 